SAMPLE — FORMAT EXAMPLE

eQuran TUTORING

eQuranTutoring — Online Quran Classes Since 2011

Monthly Progress Report

Student: A. (age 8)	Plan: Standard — 3 classes/week	Reporting month: [Month, Year]

Attendance

11 of 12 classes attended

Current Position

Surah Al-Mulk, verses 1–12

Tajweed Progress

- Mastered this month: Qalqalah · Madd lengths
- Working on: Ghunnah

Monthly Recitation Checkpoint (Standard Plan)

Scored out of 5:

Makharij (Pronunciation)	Tajweed Application	Fluency	Waqf (Stopping)
4/5	4/5	5/5	3/5

Hifz Tracker (only if applicable)

Not applicable this month

New lesson (Sabaq)	Recent revision (Sabqi)	Older revision (Manzil)
☐	☐	☐

Tutor's Note

"A. recites confidently; we're slowing down for accuracy at word endings."

Next Month's Goal

Complete Surah Al-Mulk with full Tajweed application

Sent to parents monthly by WhatsApp · Email on request

equrantutoring.com · Sample format — not a real student record